

# PROSPECTUS: 2023-2024



## HAZI A. K. KHAN COLLEGE

ESTD: 2008

**Affiliated to the University of Kalyani**  
**Hariharpara, Murshidabad, West Bengal, 742166**

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## বিশেষ সুযোগ-সুবিধা সমূহ

- সুদক্ষ ছাত্র দরদী প্রশাসন।
- পর্যাপ্ত যোগ্য শিক্ষক – শিক্ষিকা মণ্ডলী।
- সুসজ্জত ও আধুনিক পরিকাঠামো (পর্যাপ্ত টয়লেট, লিফট, গ্যারেজ, স্যানিটারি ন্যাপকিন, ভেন্টিলিং মেশিন সহ)।
- একাধিক স্মার্ট ক্লাসরুম (audio-visual)।
- **Library (AC), N-LIST & Online Public Access Catalogue (OPAC).**
- **Add-on Courses / Value added Course / Certificate Course** এর সুবিধা।
- সম্পূর্ণ বিনামূল্যে বিভিন্ন বৃত্তিমূলক প্রশিক্ষণ।
- ছাত্র-ছাত্রীদের জন্য সুসজ্জিত ক্যান্টিন।
- সমস্ত রকম স্কলারশিপের নিশ্চয়তা (যেমন কন্যাশ্রী, ঐক্যশ্রী ও অন্যান্য)।
- সংখ্যালঘু ছাত্রীদের জন্য সরকারী হোস্টেল (কলেজ ক্যাম্পাসের মধ্যে)।
- **Faculty Exchange** এর মাধ্যমে ভিন্ন কলেজের বিশেষজ্ঞ শিক্ষক-শিক্ষিকা দ্বারা পঠন পাঠন ব্যবস্থা।
- ক্যাম্পাসের ভিতর ছাত্র-ছাত্রীদের CCTV র নিরাপত্তাব্যবস্থা।
- ছাত্র-ছাত্রীদের জন্য **Free Wi Fi** এর ব্যবস্থা।
- ছাত্র-ছাত্রীদের জন্য পৃথক Common Room।
- ছাত্র-ছাত্রীদের জন্য পৃথক ব্যায়ামাগার (Multigym)।
- ছাত্র-ছাত্রীদের জন্য **আর্সেনিক মুক্ত বিশুদ্ধ পানীয় জলের** ব্যবস্থা।
- ক্যারাটে ও যোগা প্রশিক্ষণ।
- Ragging Free ক্যাম্পাস
- আধুনিক সেমিনার কক্ষে নিয়মিত সেমিনার ও সাংস্কৃতিক অনুষ্ঠানের ব্যবস্থা।
- জাতীয় সেবা প্রকল্প (NSS) সম্বন্ধীয় কার্যাবলী।
- শিক্ষার মনোরম পরিবেশ।





## History of the College:

Hazi A K Khan College is the lone representative institution of Higher Education at Hariharpara, a Block within Berhampore Sub-Division of Murshidabad District in West Bengal. This rural Block is considered as a Community Developing one as per administrative perspective, with a population of 2, 57,571 (Census, 2011), where minorities form 80.70%. The catchment area of the educational institutes here, include adjacent agricultural locale at large, with a little proportion of small scale industrial area. The Block was endowed with a considerable number of Primary, Secondary and Higher Secondary Institutions. But no institution was there to cater further education for the young aspirant stakeholders; predominantly the girls.

The idea was initially conceived by a local visionary, fond of education; honourable Hazi Abdul Kader Khan who donated 1.82 acre of land to set up a college with a dream to explore dreams of thousands, who had to travel a long way to acquire higher education or to discontinue it midway. Afterwards, some local robust persons took timely initiatives in framing required Society Registration and completed other formalities with the Government. The long-cherished dream came true in 2008, when Hazi A K Khan College started its journey at Hariharpara High School getting affiliation from University of Kalyani with Honours and General Courses in some traditional disciplines in Arts. Very soon the institution was shifted to the present location set up partly by Government aids along with generous donations from local people and people's representative. Primarily, the focus was on nurturing excellence in the local young, who would be mentored to achieve success in their later professional and entrepreneurial ventures and lead a decent life.

With the increase of enrolment of students, requisition for Full-time Teachers was palced accordingly before WBCSC by the then Acting Principal. From 2016, the college was provided Full Time Teachers. Gradually, a Governing Body was formed in 2019 replacing the Managing Committee / Administrator.

The college has witnessed a paradigm shift in all respect since 2021, with the joining of the first permanent Principal Dr. Goutam Kumar Ghosh who has been engaging in shaping the college towards a model institution. Besides the erstwhile building, the college has got a well-architected annexed building from Department of Minority Affairs, Government of West Bengal. Now the three winged building equipped with 29 theory Class Rooms, 2 Lab Rooms (2 for Department of Geography), 4 ICT enabled Class Rooms, 1 well equipped Conference Room, 1 Auditorium with modern amenities, 1 Central Library with OPAC and N-LIST facility favoring separate transactional facilities for teachers and students, separate canteen for students and teachers, separate Common Rooms for Girls and Boys, 3 Parking Places for students and staff, enough modern toilets for girls, boys and staff, a hostel for minority girls ,



facilities for the disadvantaged persons and a marvelous garden ; ‘Gul Bagicha’ has made the college an ideal place to impart collegiate education. Besides, to craft the career of the students and to turn them self-reliant, professional courses have been introduced . Further, the college authority is planning to set Arsenic free water supply, Multi Gymnasium, Fully digitised Central Library, Departmental Library, Indoor Games Unit and to adopt some innovative steps in academic and administrative arena to promote all round development of the students .

After twelve years of establishment, the college is trying to emerge as a centre of all-round development of students. Result of students in University Examinations is satisfactory. Students are respectful, obedient and believe in the tradition of peace and communal harmony that the college is proud of. Now, the college is a conglomeration of about 1500 students, an proficient Principal, 10 young energetic assistant Professors, 21 proficient State Aided College Teachers, 7 skillful permanent Non-teaching staff, one casual Librarian, 2 casual Group D to deal with smooth conduction of academic and administrative activities . At present ten academic departments in Arts are there, out of which nine have Major Courses.





## From the Principal's Desk



Our endeavour at Hazi A. K. Khan College, since its inception on 8th September, 2008, is to uphold the noble ideas, values and rich culture bequeathed upon us by the founder of the college, respectable Hazi Abdul Kader Khan. We strongly believe that quality education is the key to progress and success. We aim at spreading collegiate education among the economically challenged and minority community students of the area and concurrently enriching our children, especially the girls, with a modern outlook that inculcates curricular understanding and job-oriented skills. We have a bouquet of facilities that definitely benefit our students. The college is engaged in disseminating knowledge and promoting all-round development of the students by increasing their knowledge base as well as by creating awareness about their social and cultural milieu, exercising all the resources we have. Our illustrious teachers, the non-teaching staff and, above all, the Governing Body are devoted to nurture and endorse this comprehensive approach. I believe in 'we feeling' and feel that no matter whichever rank or position each one of us belong to, we must always be able to revere every person's dignity with respect, trust, empathy and cooperative attitude. The college continues to sustain and develop an order of individuals, enriched with true education, who will be global in outlook, national in ethos and at the same time reverent to local duties and commitments. It is our honest hope that with the help and co-operation of everyone we shall continue our journey towards academic excellence.

Welcome, be a part of our beloved HAKKC family!

**Dr. Goutam Kumar Ghosh**  
**Principal**  
**Hazi A. K. Khan College**



## **Vision**

The fundamental vision of the college is to meet the educational aspirations of local youths by providing opportunities for higher education while concurrently acting as a catalyst for the enhancement of the surrounding society. The college is dedicated to nurturing responsible citizenship among local youth, characterized by a global perspective, steadfast adherence to national values, and a commitment to the preservation of local culture and tradition.

## **Mission**

To consummate the vision so framed, the college aims at

1. Arranging proper and adequate academic and physical infrastructure conducive to learning.
2. Providing quality education enriched with national value system and local culture to its stakeholders for their overall development.
3. Creating an environment that can foster meaningful and symbiotic relations with administration, faculty, staff and students.
4. Fostering integrated teaching-learning to a matrix of co-curricular activities to sustain and develop an order of complete individuals.
5. Taking care of economical upliftment of the first-generation learners of the areas around.
6. Taking suitable measures for empowerment of its female students.
7. Exploring education beyond its conventional arena towards a broader spectrum; in society service.
8. Prioritizing skill development aimed at securing local employment opportunities for students, thereby contributing to the economic growth and sustainability of the region.



## Objectives

1. To strive to make the institution one of the best colleges in Murshidabad as well as in West Bengal by defining and pursuing a clear institutional vision and strategic plan.
2. To ensure transparency and just and fair College administration by avoiding partial or discriminatory treatment of students
3. To adopt innovative teaching-learning mechanisms and continuous and fair evaluation methods to enhance the educational experience.
4. To provide a segregation free campus by implanting zero tolerance on ragging, sexual harassment and gender discrimination.
5. To enrich the curriculum with value-added courses, certificate courses and experiential learning opportunities to prepare the students for future challenges.
6. To empower female students by providing amenities such as napkin vending machines, certificate courses on self-defence and tailoring, separate common rooms, child care rooms, and other facilities to support their holistic development.
7. To promote active community engagement through the National Service Scheme (NSS) and other outreach programs.
8. To continue environmental awareness and protection initiatives and create a green, sustainable campus that provides a healthy and conducive learning environment.
9. To encourage and recognize faculty publications, research projects, and academic achievements and to empower faculty through policies on development, appraisal, and welfare.
10. To build and maintain collaborations with other institutions, industries, NGOs and research organizations.
11. To provide state-of-the-art physical facilities, including classrooms, laboratories, and libraries.
12. To ensure comprehensive digital library resources to support learning.
13. To offer comprehensive student support services, including counseling, career guidance, and health services.
14. To track and support student progression to higher education, employment, and entrepreneurial ventures.
15. To encourage student participation in extracurricular, co-curricular, and sports activities to nurture holistic development.
16. To actively engage alumni and leverage their contributions for institutional development.
17. To establish a robust feedback system for continuous improvement.



## Profile of the College

- ❖ Established on 8th September, 2008.
- ❖ Co-educational institute affiliated to University of Kalyani offering **Certificate, Diploma, UG, UG Honours without Research and UG Honours with Research Courses.**
- ❖ Academic activities of the college are guided by the **new Curriculum and Credit Framework for Undergraduate Programmes** form of **NEP 2020** from the academic year 2023-24 onwards, following the instructions and guidelines of the University of Kalyani, with the Semester mode (6 months each) of Curriculum Division and Examination.
- ❖ Total area of the college campus **1.82** acres.
- ❖ Teaching Faculty Members: **32**

Teachers	Male	Female	Total
<b>1. Full Time Teachers</b>	07	04	11
<b>2. SACT-I</b>	08	00	08
<b>3. SACT-II</b>	12	01	13

- ❖ Non-Teaching Faculty Members: **10 (Full Time-07, Part Time-01, Casual-02)**
- ❖ The College offers **Major** in the following Nine subjects: Bengali, English, Arabic, History, Geography, Philosophy, Education, Political Science and Physical Education.
- ❖ The College offers **Minor** in the following tenth subjects: Bengali, English, History, Philosophy, Education, Political Science, Arabic, Sanskrit, Defence Studies and Physical Education.
- ❖ Parking Space: **03 (Two for Staffs & One for Students)**
- ❖ No. of Theory Class Room: **29**
- ❖ No. of Smart Class Room and Research & ICT Room: **03+01**
- ❖ No. of Conference Room: **01**
- ❖ No. of Computer Lab.: **01**
- ❖ No. of Geography Lab.: **02**
- ❖ Rooms, other than Class Rooms: **18 (With 10 attached toilets)**
- ❖ No. of Toilet: **21** (for female students), **41** (for male students), **10-M, 07-F** (for Staff).
- ❖ No. of Library Books: **8715**
- ❖ No. of Students' Common Room: **01**(for female students), **01** (for male students)
- ❖ No. of Aqua guard & Arsenic free drinking water: **12**
- ❖ No. of Hostel: **01**(for Minority Girl students), including 20 toilets.



## Governing Body

Hazi A. K. Khan College is under the Govt. of West Bengal & the Principal is the administrative head of the college. Like all government aided colleges, the college has a governing body in accordance with the government rules. The present members of the Governing Body are:

1.	<b>Hatemul Islam</b>	<b>President</b>
2.	<b>Dr. Goutam Kumar Ghosh [Principal]</b>	<b>Secretary</b>
<b>MEMBERS</b>		
3.	<b>Jillar Rahaman</b>	<b>Government Nominee</b>
4.	<b>Arindam Upadhyay</b>	<b>Government Nominee</b>
5.	<b>Khodabox Khan</b>	<b>Government Nominee</b>
6.	<b>Dr. Soma Mukhopadhyay</b>	<b>University Nominee</b>
7.	<b>Dr. Sukanta Biswas</b>	<b>University Nominee</b>
8.	<b>Dr. Krishnendu Munsu</b>	<b>Teachers' Representative</b>
9.	<b>Dr. Pulokes Mandal</b>	<b>Teachers' Representative</b>
10.	<b>Dr. Bidisha Munshi</b>	<b>Teachers' Representative</b>
11.	<b>Hasanul Islam</b>	<b>Non-Teaching Staff's Representative</b>

## Teaching Staff

### Principal

Name	Designation	Qualifications
Dr. Goutam Kumar Ghosh	Principal	M.A., B.Ed., Ph.D.

### Department of Bengali

Sl. No.	Name	Designation	Qualifications
1.	Dr. Pulokes Mandal	Assistant Professor	M.A., B.Ed., Ph.D. (H.O.D.)
2.	Dr. Nanigopal Malo	Assistant Professor	M.A., Ph.D.
3.	Injamamul Haque	SACT-II	M.A., B.Ed.
4.	Abdur Razzak	SACT-I	M.A., B.Ed.

### Department of English

Sl. No.	Name	Designation	Qualifications
1	Samim Aktar Molla	Assistant Professor	M. A., M.Phil. (H.O.D.)
2	Dr. Bidisha Munshi	Assistant Professor	M.A., Ph.D.
3	Bahadur Biswas	SACT-I	M.A.

### Department of Education

Sl. No.	Name	Designation	Qualifications
1	Dr. Krishnendu Munsi	Assistant Professor,	M.A. (Edn), M.A. (Eng.), B.Ed., Ph.D. (Edn) (H.O.D.)
2	Dr. Arun Kumar Singha	Assistant Professor	M. A., M.Phil., Ph.D.
3	Md Faruk Sk	SACT- II	M.A.
4	Md Ismile Hoque	SACT -II	MA , B.Ed.
5	Mithun Saikh	SACT –I	M.A., B.Ed.



### Department of History

Sl. No.	Name	Designation	Qualifications
1	Dr. Piyali Dan	Assistant Professor	M.A., Ph.D. (H.O.D.)
2	Dr. Chandrani Pal	Assistant Professor	M.A. (Ancient Indian History and Culture), M.A.(Museology), Ph.D.
3	Aniket Sarkar	SACT- II	M.A., B.Ed.
4	Badsa Khan	SACT- II	M.A., B.Ed.
5	Kishor Sarkar	SACT- I	M.A., B.Ed.

### Department of Geography

Sl. No.	Name	Designation	Qualifications
1	Protyus Kumar Ghosh	SACT-I	M.Sc., B.Ed. (H.O.D.)
2	Parimal Karmakar	SACT-I	M.Sc., B.Ed.
3	Bubai Ghosh	SACT-II	M.Sc., B.Ed.

### Department of Philosophy

Sl. No.	Name	Designation	Qualifications
1	Dr. Goutam Kumar Ghosh	Associate Professor & Principal	M.A., B.Ed., Ph.D.
1	Dr. Munmun Dutta	Assistant Professor	M.A., M.Phil., B.Ed., Ph.D. (H.O.D.)
2	Emanuel Hansda	Assistant Professor	M.A., M.Phil.
3	Md Selim Hoque	SACT-I	M.A.
4	Asmin Saikh	SACT-I	M.A., B.Ed.

### Department of Political Science

Sl. No.	Name	Designation	Qualifications
1	Safail Hossain Shaikh	SACT- II	M.A., B.Ed. (H.O.D.)

### Department of Physical Education

Sl. No.	Name	Designation	Qualifications
1	Sanjit Kumar Roy	SACT-II	M.P.Ed. (H.O.D.)

### Department of Sanskrit

Sl. No.	Name	Designation	Qualifications
1	Debdyuti Chakraborty	SACT-II	M.A., B.Ed. (H.O.D.)

### Department of Environmental Studies

Sl. No.	Name	Designation	Qualifications
1	Mahamaya Ghosh	SACT-II	M.A., B.Ed.

### Department of Arabic

Sl. No.	Name	Designation	Qualifications
1	Md Rezaul Karim Khan	SACT-II	M.A. (H.O.D.)
2	Md Nababjani	SACT-II	M.A., B.Ed.
3	Abdur Rahman	SACT-II	M.A., B.Ed.



### Department of Defence Studies

Sl. No.	Name	Designation	Qualifications
-	Vacant	-	-

### Library

Sl. No.	Name	Designation	Qualifications
1	Kismot Sk	Librarian (Casual)	M.LIS.
2	Mehbub Murshid Khan	Library Peon (Casual)	B.A.

## Non-Teaching Staff

Sl. No.	Name	Designation	Qualifications
1	Sri Atin Ghosh	Accountant	B.A.
2	Sri Prolay Kumar Saha	Cashier	M.Com.
3	Jamila Khatun	Clerk	B.A.
4	Alauddin Biswas	Typist	H.S.
5	Hasanul Islam	Peon	M.A.
6	Sri Sukumar Biswas	Peon	M.P.
7	Aminur Jaman	Guard	M.P.
8	Sri Ranjit Kumar Das	Part-Time Sweeper	M.P.



## New Curriculum and Credit Framework for Undergraduate Programmes (NEP 2020)

### Types of Courses:

Courses in a programme may be of eight kinds:

#### **1. Major:**

Major discipline is the discipline or subject of main focus and the degree will be awarded in that discipline. It would provide the opportunity for a student to pursue in depth study of a particular subject or discipline.

#### **2. Minor:**

Minor discipline helps a student to gain a broader understanding beyond the major discipline. For example, if a student pursuing an Economics Major obtains a minimum of 12 Credits from a bunch of courses in Statistics, then the student will be awarded B.A. degree in Economics with a Minor in Statistics.

#### **3. Multidisciplinary Course:**

All UG students are required to undergo 3 introductory-level of courses. These courses are intended broaden the intellectual experience and form part of liberal arts and science education. Students are not allowed to choose or repeat courses already undergone at higher secondary level (12<sup>th</sup> Class) in the proposed Major and Minor stream.

#### **4. Ability Enhancement Courses (AEC):**

Students are required to achieve competency in a Modern Indian Language (MIL) and in the English language with special emphasis on language and communication skills. The courses aim at enabling the student acquire and demonstrate the core linguistic skills, including critical reading and expository and academic writing skills, that help students articulate their arguments and present their thinking clearly and coherently and recognized the importance of language as a mediator of knowledge and identity.

#### **5. Skill Enhancement Course (SEC):**

These courses are aimed at imparting practical skills, hands- on training, soft skills etc. to enhance the employability of student. The institution may design courses as per the students' needs and available institutional resources.

## **6. Value Added Course (VAC):**

It is common to all UG students. University of Kalyani offer Environmental Education as a Value Added Course (VAC) for 1<sup>st</sup> semester students.

**Environmental Education:** The course seeks to equip students with the ability to apply the acquired knowledge, skills, attitudes and values required to take appropriate actions for mitigating the effects of environmental degradation, climate change, pollution, sustainable development and living etc.

## **7. Summer Course:**

A key aspect of the new UG programme is induction into actual work situations. All students will also undergo internships or Apprenticeships in a firm, industry or organization or Training in labs with faculty and researcher in their own or other HEIs/ research institutions during the summer term. Students who wish exit after the first two semesters will undergo a 4 credit work based learning / internship during the summer term in order to get a UG certificate.

## **8. Research Project / Dissertation:**

Students choosing a 4 – Year Bachelor's degree (Honours with Research) are required to take up research projects under the guidance of a faculty member. The students are expected to complete the Research Project in the eighth semester. The research outcomes of their project work may be published in peer- reviewed journals or may be presented in conferences / seminars or may be patented.

### **Minimum Credit Requirements to Award Degree (with Honours / Honours with Research) under Each Category (as per the Course structures issued by the University of Kalyani)**

Sl. No.	Board Category of Courses	Credit Requirement
1	Major (Core)	90+2
2	Minor Stream	32
3	Multidisciplinary	09
4	Ability Enhancement Courses (AEC)	08
5	Skill Enhancement Courses (SEC)	09
6	Value Added Courses Common for UG Degree(s)	08
7	Research Project / Dissertation	12
<b>Total</b>		<b>170</b>

**Note: Honours students not undertaking Research will take 3 courses for 12 credits in lieu of Research Project / Dissertation.**



## **Duration of the programme:**

### **UG Certificate:**

Students who opt to exit after completion of the first year and have secured 40 credits will be awarded a UG certificate, if in addition, they complete one vocational course of 4 credits during the summer vacation of the first year. These students are allowed to re-enter the degree programme within 3 years and complete the degree programme within the stipulated maximum period of 7 years.

### **UG Diploma:**

Students who opt to exit after completion of the second year and have secured 80 credits will be awarded the UG diploma, if in addition, they complete one vocational course of 4 credits during the summer vacation of the second year. These students are allowed to re-enter within a period of 3 years and complete the degree programme within the maximum period of 7 years.

### **3 Year UG Degree:**

Students who is to undergo a 3 - year UG programme will be awarded UG degree in the Major discipline after successful completion of 3 years, securing 120 credits and satisfying the minimum credit requirement.

### **4 Year UG Degree (Honours) without Research:**

A four - year UG Honours degree in the major discipline will be awarded to those who complete a 4- year degree programme with 160 credits and have satisfied the credit requirements.

### **4 Year UG Degree (Honours) with Research:**

Students who secure prescribed marks (given by Kalyani University) and above in the first six semesters and wish to Undertake research at the undergraduate level can choose a research stream in the 4th year. They should do a research project or dissertation under the guidance of a faculty member of the university or college. The research project or dissertation will be in the major discipline. The students who secure 160 credits including 12 credits from a research project or dissertation are awarded UG Degree (Honours with Research).

## PROPOSED COURSE STRUCTURE (NEP 2020)

Semester	Major	Minor	Multidisciplinary Course (Evaluation shall be carried out by the college)	Ability Enhancement Courses	Skill Enhancement Course	Value Added Course	Summer Course	Total Credits / Courses
<b>I</b>	1 Course × 6 Credits = 6 Marks- 60+15=75	1 Course × 4 Credits = 4 (Minor-I) Marks- 40+10=50	1 Course = 3 Credits Marks- 35+10=45	×	1 Course = 3 Credits Marks- 35+10=45	1 Course = 4 Credits: Environmental Education Marks- 40+10=50	×	20/5
<b>II</b>	1 Course × 6 Credits = 6 Marks- 60+15=75	1 Course × 4 Credits = 4 (Minor-II) Marks- 40+10=50	1 Course = 3 Credits Marks- 35+10=45	1 Course = 4 Credits: Communicative English Marks- 40+10=50	1 Course = 3 Credits Marks- 35+10=45	×	Summer Internship : 4 Credits (Additional for Certificate or Diploma)	20/5
<b>Certificate</b>	<b>12</b>	<b>08</b>	<b>06</b>	<b>04</b>	<b>06</b>	<b>04</b>		<b>40</b>

Semester	Major	Minor	Multidisciplinary Course (Evaluation shall be carried out by the college)	Ability Enhancement Courses	Skill Enhancement Course	Value Added Course	Summer Course	Total Credits / Courses
<b>III</b>	1 Course × 6 Credits = 6 Marks- 60+15=75	1 Course × 4 Credits = 4 (Minor-I) Marks- 40+10=50	1 Course = 3 Credits Marks- 35+10=45	×	1 Course = 3 Credits Marks- 35+10=45	1 Course = 4 Credits Marks- 40+10=50	×	20/5
<b>IV</b>	2 Courses × 6 Credits = 12 Marks- 60+15=75 60+15=75	1 Course × 4 Credits = 4 (Minor-II) Marks- 40+10=50	×	1 Course = 4 Credits: MIL Marks- 40+10=50	×	×	Summer Internship : 4 Credits (Additional for Certificate or Diploma)	20/4
<b>Diploma</b>	<b>30</b>	<b>16</b>	<b>09</b>	<b>08</b>	<b>09</b>	<b>08</b>		<b>80</b>



## PROPOSED COURSE STRUCTURE (NEP 2020)

Semester	Major	Minor	Multidisciplinary Course (Evaluation shall be carried out by the college)	Ability Enhancement Courses	Skill Enhancement Course	Value Added Course	Summer Course	Total Credits / Courses
V	2 Courses × 6 Credits = 12 Credits Marks- 60+15=75 60+15=75	2 Courses × 4 Credits = 8 Credits (One Each from Minor-I & Minor-II) Marks- 40+10=50 40+10=50	×	×	×	×	×	20/4
VI	3 Courses × 6 Credits = 18 Credits Marks- 60+15=75 60+15=75 60+15=75 <b>Outreach / Internship</b> = 2 Credits	×	×	×	×	×	×	20/3
UG	60+2	24	09	08	09	08		120

## PROPOSED COURSE STRUCTURE (NEP 2020)

Semester	Major	Minor	Multidisciplinary Course (Evaluation shall be carried out by the college)	Ability Enhancement Courses	Skill Enhancement Course	Value Added Course	Summer Course	Total Credits / Courses
<b>VII</b>	3 Courses $\times$ 6 Credits = 18 Credits Marks- 60+15=75 60+15=75 60+15=75	2 Courses $\times$ 4 Credits = 8 Credits (One Each from Minor-I & Minor-II) Marks- 40+10=50 40+10=50	$\times$	$\times$	$\times$	$\times$	$\times$	26/5
<b>VIII</b>	3 Courses $\times$ 4 Credits = 12 Credits Marks- 40+10=50 40+10=50 40+10=50 (2 Courses $\times$ 6 Credits = 12 Credits for Honours without Research)	$\times$	$\times$	$\times$	$\times$	$\times$	(Research Project / Dissertation = 12 Credits for Honours with Research)	24/5
<b>UG Honours Without Research</b>	102+2	32	09	08	09	08	00	170
<b>UG Honours With Research</b>	90+2	32	09	08	09	08	12	170



## Courses Offered

The college offers the following Major and Minor courses of studies.

Sl. No.	Major Subject	Minor Subjects
1.	Arabic	Arabic
2.	Bengali	Bengali
3.	Education	Defence Studies
4.	English	Education
5.	Geography	English
6.	History	History
7.	Philosophy	Philosophy
8.	Physical Education	Physical Education
9.	Political Science	Political Science
10.		Sanskrit

## Subject Combination

Group	Major Subject	Minor Subjects (Choose Any Two Subjects as Minor)
1.	Arabic	History, Education / Physical Education, Defence Studies, English.
2.	Bengali	History, Education / Physical Education, Sanskrit.
3.	Education	Bengali, Political Science, Philosophy, Arabic.
4.	English	History, Education / Physical Education, Sanskrit.
5.	Geography	History, Education / Physical Education, Defence Studies, English.
6.	History	Bengali, Political Science, Philosophy, Arabic.
7.	Philosophy	History, Education / Physical Education, Defence Studies, English.
8.	Political Science	History, Education / Physical Education, Sanskrit.
9.	Physical Education	Bengali, Political Science, Philosophy, Arabic.



## Intake Capacity

Subject	Subject Code	Unreserved	Schedule Caste	Schedule Tribe	OBC-A	OBC-B	Total
Bengali Major	BNGMAJ	194	78	21	35	25	353
Education Major	EDNMAJ	195	78	21	36	25	355
English Major	ENGMAJ	28	11	3	5	3	50
History Major	HISMAJ	212	85	23	38	27	385
Philosophy Major	PHILMAJ	28	11	3	5	3	50
Political Science Major	PLSMAJ	94	37	10	17	12	170
Geography Major	GEOMAJ	28	11	3	5	3	50
Physical Education Major	PEDMAJ	41	17	4	8	5	75
Arabic Major	ARBMAJ	11	5	1	2	1	20
Total		831	333	89	151	104	1508

## Fees Structure

### FEES STRUCTURE FOR THE YEAR 2023-24 (1ST SEMESTER)

Sl No	Particulars	Major Subject (Except Geography)	Major in Geography
1	Tuition fee (6 months)	450	750
2	Admission Fee	75	125
3	Development Fee	400	400
4	Printing	70	70
5	Building	100	100
6	Library Fee	100	100
7	College Exam. Fee	0	0
8	Registration Fee	110	110
9	Semester fee	75	125
10	Electric Charge	100	100
11	I Card Fee	20	20
12	Student Health Home	10	10
13	Sports Fee	70	70
14	Student affairs	50	50
15	Magazine fee	50	50
16	Misc. Trans Cost	10	10
16	Misc. Receipt	260	460
17	Practical Fee	0	0
18	Lab. Fee	0	750
19	Excursion fee	0	500
20	Infrastructural fee	0	1200
<b>TOTAL</b>		<b>1950</b>	<b>5000</b>



# Rules and Regulations for Admission

## Admission Qualifications:

### Eligibility & Recognized Boards:

A candidate may be admitted to the first semester of four-year (Eight Semester) UG Courses of Studies on passing Higher Secondary (10+2) Examination in General conducted by the West Bengal Council of Higher Secondary Education or an equivalent examination conducted by other State Board/Council, or The W.B. Council of Rabindra Open Schooling, or The National Institute of Open Schooling (NIOS) recognized by the Distant Education Bureau (DEB) **subject to fulfillment of the conditions mentioned below:**

### Candidates from 'other' Boards:

In case of other Boards / Councils, a candidate shall have to pass in five recognized subjects, of which one shall be English, of full marks not being less than 100 each. A candidate passing in less than five subjects shall not be eligible for admission.

### Candidates from Vocational stream:

However, Candidates passing Higher Secondary examination in vocational stream conducted by the West Bengal State Council of Technical and Vocational Education and Skill Development (WBSCTV & SD) or any other equivalent Board / Council are also eligible for admission provided that the candidate must have passed in 5 (five) recognized subjects, of which one shall be English.

Candidates shall be allowed for admission within 03 consecutive Academy sessions including the year of passing the previous qualifying examination. (For example: candidates passing H.S. Examination in the year 2021 will get last chance of admission in the academic session 2023 – 2024.)

## Minimum Eligibility Criteria for Admission:

**4 - Year UG Degree (Honours / Honours with Research):** A student who has passed the Higher Secondary (10+2) Examination held by the West Bengal Council of Higher Secondary Education or its equivalent Examination from other Boards/Councils with at least four subjects including English as Compulsory subject of 100 marks is eligible to take admission to the UG courses of studies on the basis of merit and available vacancy of the particular subject(s) of the concerned college.

Aggregate marks shall be calculated by adding the marks in top 4 subjects, in order of marks secured by a candidate. Marks obtained in Compulsory Environmental Studies (if any) shall not be taken into account for calculation of aggregate marks.

A candidate shall be allowed to pursue any one of the programmes in a particular Academic Session. At the initial stage, every student has to **choose one Major subject and two Minor subjects.**

### **Special conditions for admission to a few Major or Minor Courses:**

1. **Education:** The subjects History, Philosophy, Political Science, Psychology and Sociology be treated as related subjects.
2. **Philosophy:** The subject Psychology be treated as related subject.

### **Intake Capacity and Reservation of seats:**

**The intake capacity for each program will be as follows:**

- 4 year UG Degree (Honours / Honours with Research): The existing intake capacity in Honours subject as approved by the University shall be considered as the intake capacity for 4 year UG Degree (Honours / Honours with Research). In addition to that, maximum 25% of the total intake of programme course of the same division (B.A. or B.Sc. or B.Com.) of that college will be included in the major course of a particular subject of that division. However, the intake capacity will be increased as per the provisions of Gazette Notification no. 339-Edn (CS)/OM-74L/2023 dated 26.05.2023.
- College will develop necessary mechanism to restrict the number of students admitted in a particular major/minor subject.
- **Reservation of seats:** There shall be reservation of seats for SC / ST / OBC- A / OBC- B / EWS and Differently - abled candidates as per Rules / Orders of the state government.
- **The intake capacity as approved by the University should be compulsorily maintained.**

### **Groups of Discipline / Subjects:**

A candidate is required to choose not more than one Discipline / Subject (Minor) from any of the groups mentioned below.

**Groups:**

**Gr. I:** Physics, Zoology, Education, Film Studies, Physical Education.

**Gr. II:** Mathematics, History.

**Gr. III:** Arabic, Chemistry, Defense Studies, Sanskrit, Sociology.

**Gr. IV:** Botany, Economics, Food and Nutrition.



**Gr. V:** Environmental Science, Political Science.

**Gr. VI:** Geography, Microbiology, Molecular Biology, Molecular Biology and Biotechnology, Media Studies, Philosophy.

**Gr. VII:** Philosophy, Statistics, English.

**Gr. VIII:** Computer Science, Bengali, Hindi, Urdu.

- All the Under Graduate students of the University have to register themselves for **Academic Bank of Credits (ABC)** through <http://www.abc.gov.in/>.

## Help Desk for Online Admission:

For any admission related queries/grievances kindly contact to below mention phone numbers.

1. 9733899300 (Alauddin Biswas)
2. 8972015860 (Atin Ghosh)
3. 9932953847 (Prolay Kr. Saha)
4. 8967397210 (Samim Aktar Molla)





## Schedule for Online Application and Admission of Under Graduate Programme (for the session 2023-24)

Action	Date
Date of opening of Standalone Online Portal for Application for UG programmes	1 <sup>st</sup> July, 2023
Submission of Applications in the Standalone Online portal for UG programmes	15th July, 2023
Publication of Provisional Merit Lists in UG Programmes	16th July, 2023 (10.00 A.M.)
Provision for Correction, if any (via helpline numbers only)	16th July, 2023 (10.30 A.M. to 5.00 P.M. )
Publication of Final Merit List	17th July, 2023 (10.00 A.M.)
1st Counseling & Admission	17th July, 2023 (12.00 Noon) to 18th July, 2023 (11.59 P.M.)
2 <sup>nd</sup> Counseling & Admission	19th July, 2023 (12.00 Noon) to 20th July, 2023 (11.59 P.M.)
3 <sup>rd</sup> Counseling & Admission	21th July, 2023 (12.00 Noon) to 22th July, 2023 (11.59 P.M.)
4 <sup>th</sup> Counseling & Admission	23th July, 2023 (12.00 Noon) to 24th July, 2023 (11.59 P.M.)
5 <sup>th</sup> Counseling & Admission	25th July, 2023 (12.00 Noon) to 26th July, 2023 (11.59 P.M.)
Next Counseling and Admission	Will be notified later on, if any.
Start of 1 <sup>st</sup> Semester Classes of UG Programmes and Documents Verification	1 <sup>st</sup> August, 2023 or as notified later on.

[N.B.—The dates may be slightly changed if considered by the concerned authority.]

## **Discipline for Students**

- All the rules and regulations of the college declared at different times of an academic session should be followed and obeyed by the students.
- Identity card and Library card must be carried regularly.
- Students are required to wear Identity Card inside the campus from entry to exit.
- Loitering around the corridors, classrooms and examination halls is strictly prohibited.
- Use of mobile phones is not permissible in classes/labs.
- According to the rules and regulations of the University of Kalyani, 75% attendance of the students in classes is mandatory.
- Any student found involved in ragging another student in the college premises will face severe punishment which will include immediate expulsion.
- Students are expected to sustain decorum and avoid filthy language and clashes.

## Central Library

The Central Library of Hazi A. K. Khan College plays a pivotal role in the process of enhancement of teaching-learning of the College with a collection of approximately 8715 books besides magazines and journals and other reading materials, located on the second floor of the Annex building. The Library has a rich collection of old and rare books, invaluable reference books for the use of its patrons, and others who quest for knowledge and information. It is open to all bona fide students, teachers and other members of the college. Two borrower's cards are issued to each student who takes admission in the college. The Library modernization (Automation) system and services has been started through Koha.

### ❖ Hazi A.K. Khan College Central Library OPAC:

LINK - [hakkcl-opac.l2c2.co.in](http://hakkcl-opac.l2c2.co.in)

### ❖ Library Hours:

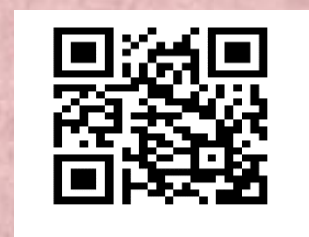
Monday - Saturday 10:30 am - 4:30 pm

### ❖ Rules & Regulations:

- Reading room facility is available from 11.00- 3.00 PM on all working days.
- Library remains closed on Sundays and Public Holidays only as per University holiday list.
- All Teaching, Non-teaching staff members and students are the members of the Library.
- All teaching staff including Librarian is allowed to lend maximum 10 books from the library. However, holding of books for more than 30 days, renewal is obligatory.
- The invited Teachers can issue only 5 book at time for 2 weeks.
- The Non-teaching staff members, library staff, laboratory assistants are allowed to borrow not more than 5 books at a time for 30 days.
- Overdue charge for the Teaching and Non-teaching staff members is Rs.2/- per day per book.
- Teachers, Non-teaching staff of the college shall have to take Library Clearance Certificate before they take release from this college to join other institution or get retired from this college.

### ❖ For Student Members:

- Students can borrow maximum two books at a time depending on the availability of the same in the library for 14 days, which can be further renewed for a maximum period of another 14 days.
- The casual students are not allowed to borrow books or to use library reading room.
- Students can re issue their lending books for maximum two times provided that books have not been on demand by any other members of the library.





- Overdue charge for the students is Rs. 1.00 per day per book.
- No Journals/Magazines are issued for home use either to students or any staff.
- In case of any emergency need special permission is to be taken from the Principal.

### ❖ **Loss of Library Books:**

- In case of loss of Library book, the latest edition of the lost book is to be replaced to the library.
- Decision on out of print books will be taken by the Library Committee.
- Borrowed books are to be returned before appearing any semester examinations. No Mark sheet will be issued unless library clearance is issued by the library staff.

### ❖ **General Rules:**

- College Identity Card is compulsory for all enrolled students for availing of library facilities.
- At the time of entering the library, all personal belongings are to be kept at the prescribed counter, and must be taken back when the depositor leaves the library. The library will not be liable for any loss/damage caused to the belongings kept in the prescribed counter.
- In case of any grievances students can put complaint in the box kept outside the library which will be addressed by the Library Committee.
- No admission is permitted in Study Room without proper Student Identity Card.
- Books/any materials issued in the study room will have to be returned before leaving the Study Room.
- Books will be issued/can be returned within 4 PM. Lending services are open to Students from Monday to Saturday.
- Reference books can be used within the library reading room only.
- Use of Internet is allowed for educational/academic purpose within the permission of the Librarian. The students are not allowed to use any social networking sites, playing games, etc.
- The library rules framed above are subject to change from time to time as when Library Committee deems it necessary to reframe the same.

### ❖ **Services and Facilities at the Library:**

- In library all sections are given closed access facility.
- The newly added resources to library like books, journals, magazines, etc. are displayed for the convenience of students and faculty members so that they could be aware of the updated library collection. Newly added resources are set aside for display at least for ten days.

- Reading room facility is available for students as well as for faculties.
- Computer facility is available for staff.
- The library catalogue of books and other library materials can be accessed through intranet and internet (OPAC).

### ❖ Useful Links and Resources:

Sl. No.	Name of Database	Login Portal
<b>Journal Access</b>		
1.	Sage Open Journal	<a href="https://journals.sagepub.com/">https://journals.sagepub.com/</a>
2.	Jstor Open	<a href="https://about.jstor.org/oa-and-free/">https://about.jstor.org/oa-and-free/</a>
3.	Springer Open	<a href="https://www.springeropen.com/journals">https://www.springeropen.com/journals</a>
4.	UG/PG MOOCs	<a href="http://ugcmoocs.inflibnet.ac.in/ugcmoocs/moocs_courses.php">http://ugcmoocs.inflibnet.ac.in/ugcmoocs/moocs_courses.php</a>
5.	e-PG Pathshala	<a href="https://epgp.inflibnet.ac.in/">https://epgp.inflibnet.ac.in/</a>
6.	e-Content courseware in UG subjects	<a href="http://cec.nic.in">http://cec.nic.in</a>
7.	SWAYAMPRAKHA	<a href="https://www.swayamprabha.gov.in">https://www.swayamprabha.gov.in</a>
8.	Open Research Library	<a href="https://openresearchlibrary.org/home">https://openresearchlibrary.org/home</a>
9.	DOAJ	<a href="https://doaj.org/">https://doaj.org/</a>
10.	e-ShodhSindhu	<a href="https://ess.inflibnet.ac.in/">https://ess.inflibnet.ac.in/</a>
11.	Elsevier Open	<a href="https://www.elsevier.com">https://www.elsevier.com</a>
12.	Project Elucid	<a href="https://www.projecteuclid.org/open-access">https://www.projecteuclid.org/open-access</a>
13.	T&F	<a href="https://www.tandfonline.com/openaccess/openjournals">https://www.tandfonline.com/openaccess/openjournals</a>
14.	Cambridge OA	<a href="https://www.cambridge.org/core/what-we-publish/open-access">https://www.cambridge.org/core/what-we-publish/open-access</a>
15.	Cochrane Library	<a href="https://www.cochranelibrary.com">https://www.cochranelibrary.com</a>
<b>E-Dissertation &amp; Thesis Access</b>		
16.	PQDT Open ProQuest	<a href="https://www.proquest.com/?defaultdiss=true">https://www.proquest.com/?defaultdiss=true</a>
17.	MGU Online	<a href="https://mgutheses.in/">https://mgutheses.in/</a>
18.	Shodh Ganga	<a href="https://shodhganga.inflibnet.ac.in/">https://shodhganga.inflibnet.ac.in/</a>
19.	Shodh Gangotri	<a href="https://shodhgangotri.inflibnet.ac.in/">https://shodhgangotri.inflibnet.ac.in/</a>
20.	Uni of Leicester	<a href="https://leicester.figshare.com/">https://leicester.figshare.com/</a>
21.	NDL	<a href="https://ndl.iitkgp.ac.in/">https://ndl.iitkgp.ac.in/</a>

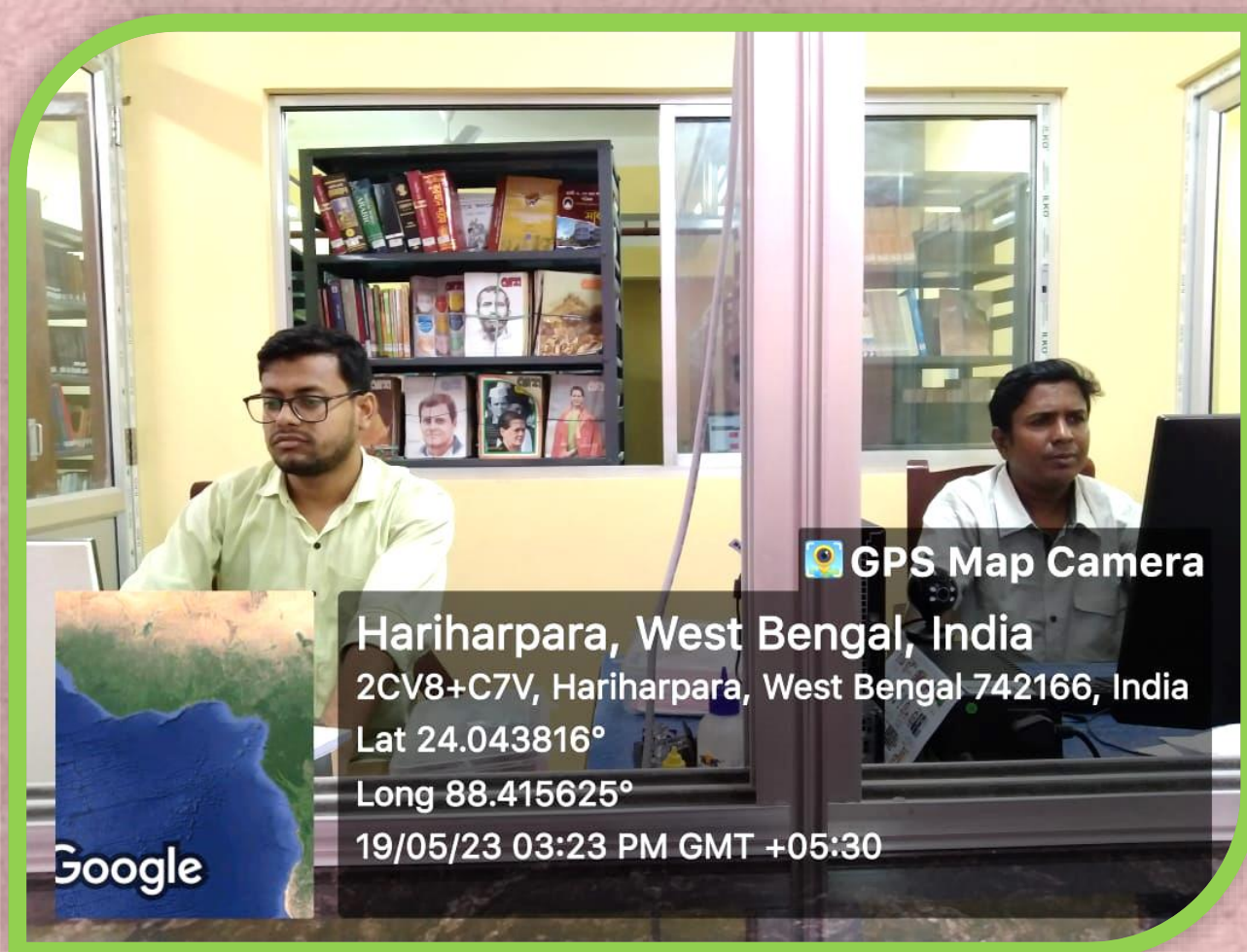
22.	Research Project Database	<a href="https://www.inflibnet.ac.in/researchproject/">https://www.inflibnet.ac.in/researchproject/</a>
23.	Ethos	<a href="https://leicester.figshare.com//">https://leicester.figshare.com//</a>
24.	IRINS	<a href="https://irins.org/irins/#">https://irins.org/irins/#</a>
<b>E-Books Access</b>		
25.	PDF Drive	<a href="https://www.pdfdrive.com">https://www.pdfdrive.com</a>
26.	DOAB	<a href="https://www.doabooks.org">https://www.doabooks.org</a>
27.	HathiTrust Digital Library	<a href="https://www.hathitrust.org">https://www.hathitrust.org</a>
28.	Project Gutenberg	<a href="https://dev.gutenberg.org">https://dev.gutenberg.org</a>
29.	Bentham Open	<a href="https://benthamopen.com">https://benthamopen.com</a>
30.	Jstor Open Book	<a href="https://about.jstor.org/librarians/books/open-access-books-jstor/">https://about.jstor.org/librarians/books/open-access-books-jstor/</a>
31.	Springer Open	<a href="https://link.springer.com/search/page/3?facet-content-type=%22Book%22&amp;package=openaccess">https://link.springer.com/search/page/3?facet-content-type=%22Book%22&amp;package=openaccess</a>
32.	Intechopen	<a href="https://www.intechopen.com/">https://www.intechopen.com/</a>
33.	Z Library	<a href="https://z-lib.org/">https://z-lib.org/</a>
34.	Oapen	<a href="https://library.oapen.org/">https://library.oapen.org/</a>
35.	Indian Manuscripts	<a href="http://indianmanuscripts.com/">http://indianmanuscripts.com/</a>
36.	Exam Fear	<a href="https://www.examfear.com/">https://www.examfear.com/</a>
<b>E-Content Access</b>		
37.	E-PG Pathshala	<a href="https://epgp.inflibnet.ac.in/">https://epgp.inflibnet.ac.in/</a>
38.	Vidya Mitra	<a href="https://vidyamitra.inflibnet.ac.in/">https://vidyamitra.inflibnet.ac.in/</a>
<b>E-Learning Access</b>		
39.	N-LIST	<a href="https://nlist.inflibnet.ac.in/">https://nlist.inflibnet.ac.in/</a>
40.	Swayam Prabha	<a href="https://swayamprabha.gov.in/">https://swayamprabha.gov.in/</a>
<b>Career Guidance</b>		
41.	Manorama Yearbook	<a href="https://www.manoramayearbook.in/">https://www.manoramayearbook.in/</a>
42.	কর্মসংস্থান	<a href="https://karmasangsthan.xn--r5ba5fsc.com/">https://karmasangsthan.xn--r5ba5fsc.com/</a>
43.	পেশাপ্রবেশ	<a href="https://www.magzter.com//">https://www.magzter.com//</a>
<b>Online Newspapers</b>		
44.	Business India	<a href="https://businessindia.co/emagazine/">https://businessindia.co/emagazine/</a>
45.	Employment News	<a href="https://www.employmentnews.gov.in/">https://www.employmentnews.gov.in/</a>



46.	Telegraph India Online	<a href="https://www.telegraphindia.com/">https://www.telegraphindia.com/</a>
47.	Ananda bazar	<a href="https://www.anandabazar.com/">https://www.anandabazar.com/</a>
48.	The Statesman	<a href="https://www.thestatesman.com/">https://www.thestatesman.com/</a>
49.	Times of India	<a href="https://timesofindia.indiatimes.com/">https://timesofindia.indiatimes.com/</a>
50.		

### ❖ Library Team:

1. Dr. Goutam Kumar Ghosh, Principal
2. Dr. Piyali Dan, Convenor Library Committee
3. Mr. Kismot Sk, Librarian (Casual)
4. Mr. Mehbub Murshid Khan, Library Peon (Casual)









## National Service Scheme (NSS)

The college has one National Service Scheme unit, popularly known as NSS. The motto of NSS, 'NOT ME BUT YOU', reflects the essence of democratic living and upholds the need for self-less service. It organizes seven days' special camp every year. All students are encouraged to associate themselves with NSS activities of the college. This voluntary unit conducts various social works such as-

1. Tree plantation programme
2. Blood donation camp
3. Thalassemia awareness and test programme
4. Anti-women and child trafficking programme
5. Aranya Saptaha Celebration
6. Covid-19 awareness programme
7. Sachha Bharat Mission Campaign
8. Health Check-Up Camp etc.





## Sports

Every year annual sports day is held successfully with active participation of students, teachers and non-teaching staff of the college. To make sports an integral part of student's life, the College has introduced Physical Education as a general subject. Physical Education department organizes coaching camps time to time. Several infrastructure facilities are available for indoor games. College encourages students to participate in inter-college and inter-university tournaments.





## Multi-Service Facilities for Students

### A. Scholarships

A scholarship is a form of financial aid awarded to students to further education. Scholarships are awarded based upon various criteria, such as academic merit, diversity and inclusion, athletic skill, and financial need. The West Bengal and the central government implement several top scholarship schemes in Bengal for needy and meritorious students. Students belonging to Scheduled Caste, Scheduled Tribe, Minority community and Meritorious, Poor, Female students are entitled to get several West Bengal Government scholarships.

#### 1. Swami Vivekananda Merit cum Means Scholarship:

With a view to assisting the meritorious students belonging to economically backward families in the State of West Bengal to pursue higher studies, the Government of West Bengal introduces this scheme of giving scholarships at different levels of higher studies, at educational institutions based in West Bengal. The upper ceiling for family income has been fixed at Rs.2, 50,000/- per annum. The minimum qualifying marks for being considered for award of scholarships will be 60% in aggregate, in the H.S. Examination conducted by the W.B. Council of H.S. Education/Madrasha Siksha Parishad. For the UG (Arts), UG (Commerce), UG (Science) separate merit lists will be prepared.

### Swami Vivekananda Merit cum Means Scholarship



#### 2. Kanyashree Prakalpa:

Kanyashree Prakalpa seeks to improve the status and wellbeing of girls, specifically those from socio-economically disadvantaged families through Conditional Cash Transfers. The one-time grant of Rs. 25,000/- is for girls who are between the ages of 18 and 19.



### 3. OASIS Scholarship:

Backward Classes Welfare Department of West Bengal Govt. providing OASIS Scholarship for SC, ST and OBC students to help them financially for their higher studies. Candidate will be selected for this Scholarship on the basis of their financial condition and merit.



### 4. Aikyashree Scholarship:

West Bengal State Scholarships for Minority Students with a view to providing them more avenues for socio-economic and educational mobility by extending financial support and encouragement to the meritorious students. The West Bengal Minorities' Development & Finance Corporation (WBMDFC) will be the Nodal Organization for this scheme.





## B. Anti-Ragging Cell

Hazi A. K. Khan College is ragging free campus. Numbers of Anti-Ragging acts are in place to ensure strict compliances. The attention of the students is also drawn to the judgment of the Hon'ble Supreme Court of India wherein it is mandatory for the institution to file a complaint with the Police Authority, and with all resulting consequences as per "The Circular of the Education Department, Government of West Bengal on Prohibition of Ragging in Colleges and Hostel." As per the UGC guidelines in curbing the menace of ragging in Higher Educational Institutions, the College has formed an Anti-ragging cell so as to provide a healthy environment to the students. A general declaration of 'not involving into ragging' is taken from the students. If any such situation still crops up, the students can contact to Dr. Munmun Dutta, the Convener of the Anti-Ragging Cell.

**Mail ID: [hakkcantiragging@gmail.com](mailto:hakkcantiragging@gmail.com)**

### Ragging-Free Campus



**WARNING**  
Ragging is a crime

## C. Women Grievance Cell

Women Grievance Cell has been formed by the college to ensure safety, security and dignity of the students as well as other stakeholders of the College. The cell functions in keeping a healthy atmosphere which is free of sexual harassment and gender based discrimination for all women employees and students. It also recommends measures for promoting gender equality and amity. In any disturbance due to sexual harassment, the students can contact to Dr. Munmun Dutta, the Convener of the Women Grievance Cell.

## D. Virtual Classroom

Hazi A. K. Khan College has a virtual classroom for the students in the premises. This virtual classroom is a teaching and learning environment where students can study, learn, gain and grow through an online medium. Within this virtual classroom, teachers and students can not only communicate and interact, but also view and discuss presentations, and engross with learning resources all in an online setting.





## E. Educational Tour and Excursion

As per the University of Kalyani CBCS syllabus requirements the Departments of Geography and Education undertake educational excursions and tour for their students. It is essential for the students to participate in these excursions accompanied by the Department faculty members. Besides, other Departments also organize departmental trips to places of academic and cultural interest.



### Department of Geography



### Department of Education



## F. Hostel Facility

The college has a Minority Girls' Hostel which was established with financial assistance from the minority department of Government of West Bengal. The hostel aims to provide convenient and comfortable accommodation for the outstation female students. It is situated in the main campus of the College. It is a privilege to reside in the hostel as it provides excellent modern facilities.



## G. Tutorial Classes

A tutorial is a teaching session given to one student or a small group of students. If students are stuck in a class, they can use a tutorial. Tutorials are designed to give a space to engage more actively with the course content.

## H. Smart Class

Smart Classes make use of digital technology to help students study more effectively. The numerous audio and visual aids used in smart classes in college complement and make learning enjoyable and engaging. Because digital data are segmented and structured, the platform improves teacher-student and peer-to-peer interaction and makes smart classes beneficial for students.



## **I. College Canteen**

From the very beginning of the College the College Canteen has been functioning efficiently. The canteen is located inside the College. Students and staff of the college can buy food at a subsidized rate from college canteen.

## **J. College Magazine**

The college magazine published annually showcases the literary and creative skills of the students. The magazine carries Poem / articles by students of all departments, teaching and Non-Teaching staff.

Convener: Dr. Pulokesh Mondal, (Department of Bengali).

## **K. Geography Lab.**

Geography lab plays a pivotal role in enriching geographical base of a student- a necessary part of learning that exposes students to full spectrum of disciplinary subfields- physical, human and nature-society geography as well as geographical techniques. The lab is well equipped with a series of maps, topographic sheets and variety of survey equipment's like tracing table, thermometers, barometer, magnetic compass, electric globe, anemometer, Dumpy Level, different Scales, Geological Map, Transit Theodolite, standard time indicator and wet and dry bulb thermometers. CDs related to different topics are also kept in the lab. Field trips are organized for the students to study the natural occupancy of various facts and inform about physical changes with the help of Global positioning system and Geographic information system available on Net. Geography Lab specializes in the development of qualitative and quantitative research skills in College.





# Academic Calendar

## HAZI A. K. KHAN COLLEGE

### ACADEMIC CALENDAR (2023-2024)

Semester	Commencement of Class(Tentative)	Internal Assessment (Tentative)	Publication of Internal Assessment Result(Tentative)	University Exam. (Tentative)	Proposed Programmes (Tentative)	Holiday List (July, 2023 – December, 2023)
B.A. 1 <sup>st</sup> SEMESTER	As per schedule of Higher Education Govt. of West Bengal	1 <sup>st</sup> Internal Assessment 1 <sup>st</sup> week of December 2 <sup>nd</sup> Internal Assessment 2 <sup>nd</sup> week of January	3 <sup>rd</sup> week of December 3 <sup>rd</sup> week of January	As per the schedule of the University of Kalyani	15 <sup>th</sup> August Independence Day 5 <sup>th</sup> September Teacher's Day 8 <sup>th</sup> September College Foundation Day 24 <sup>th</sup> September NSS Day 1 <sup>st</sup> week of December Nabin Baran & Social 2 <sup>nd</sup> week of December Annual Sports 12 <sup>th</sup> January Swami Vivekananda Birthday 23 <sup>rd</sup> January Netaji Birthday 26 <sup>th</sup> January Republic Day 2 <sup>nd</sup> Week of February NSS Special Camp 21 <sup>st</sup> February International Mother Language Day 8 <sup>th</sup> March International Women Day 9 <sup>th</sup> May Rabindra Jayanti Cultural programs Seminars, Workshops, Awareness Camps will be organized throughout the session	29.07.2023 Saturday Muharram 15.08.2023 Monday Independence Day 30.08.2023 Wednesday Rakhi Bandhan 06.09.2023 Wednesday Janmastami 28.09.2023 Thursday Fateha-Dwaz-Daham 02.10.2023 Monday Birthday of Gandhiji 14.10.2023 Saturday Mahalaya 18.10.2023 Wednesday To Durgapuja, Laxmi Puja, Kalipuja, Bhatni Dwitiya & Birthday of Birsa Munda 19.11.2023 Sunday & Chhat puja 20.11.2023 Monday 27.11.2023 Monday Guru Nanak Birthday 25.12.2023 Sunday Christmas Day
B.A. 2 <sup>nd</sup> SEMESTER	Immediately after seven days of completion of the B.A. 1 <sup>st</sup> Semester examination	1 <sup>st</sup> Internal Assessment 1 <sup>st</sup> week of June 2 <sup>nd</sup> Internal Assessment 1 <sup>st</sup> week of July	2 <sup>nd</sup> week of June 2 <sup>nd</sup> Week of July			
B.A. 3 <sup>rd</sup> SEMESTER	Immediately after seven days of completion of the B.A. 2 <sup>nd</sup> Semester examination	1 <sup>st</sup> Internal Assessment 2 <sup>nd</sup> week of December 2 <sup>nd</sup> Internal Assessment 1 <sup>st</sup> week of January	3 <sup>rd</sup> week of December 2 <sup>nd</sup> week of January			
B.A. 4 <sup>th</sup> SEMESTER	Immediately after seven days of completion of the B.A. 3 <sup>rd</sup> Semester examination	1 <sup>st</sup> Internal Assessment 1 <sup>st</sup> week of May 2 <sup>nd</sup> Internal Assessment 1 <sup>st</sup> week of June	2 <sup>nd</sup> week of May 2 <sup>nd</sup> week of June			
B.A. 5 <sup>th</sup> SEMESTER	Immediately after seven days of completion of the B.A. 4 <sup>th</sup> Semester examination	1 <sup>st</sup> Internal Assessment 2 <sup>nd</sup> week of November 2 <sup>nd</sup> Internal Assessment 1 <sup>st</sup> week of December	3 <sup>rd</sup> week of November 2 <sup>nd</sup> week of December			
B.A. 6 <sup>th</sup> SEMESTER	Immediately after seven days of completion of the B.A. 5 <sup>th</sup> Semester examination	1 <sup>st</sup> Internal Assessment 3 <sup>rd</sup> week of April 2 <sup>nd</sup> Internal Assessment 2 <sup>nd</sup> week of May	4 <sup>th</sup> week of April 3 <sup>rd</sup> week of May			
		Test Exam and MCQ Tests will be taken by the Departments				

Following the publication of the holiday list for the upcoming calendar year, the holiday list for January-June will be released.



*Principal*

Hazi A.K. Khan College  
Hariharpara, Murshidabad

## List of Holidays 2023

SL NO	DATE	DAY	OCCASION	NO OF DAYS
1	1 <sup>st</sup> January, 2023	Sunday	English New Year Day	X
2	12 <sup>th</sup> January, 2023	Thursday	Swami Vivekananda Birthday	01 (One)
3	15 <sup>th</sup> January, 2023	Sunday	Hazi A.K.Khan Day	X
4	23 <sup>rd</sup> January, 2023	Monday	Netaji Birthday	01 (One)
5	25 <sup>th</sup> January, 2023 & 26 <sup>th</sup> January, 2023	Wednesday & Thursday	Saraswati Puja & Republic Day	02 (two)
6	5 <sup>th</sup> February, 2023	Sunday	Birthday of Guru Rabidas	X
7	14 <sup>th</sup> February, 2023	Tuesday	Thakur Panchanan Barma Birthday	01 (One)
8	18 <sup>th</sup> February, 2023	Saturday	Shivratri	01 (One)
9	7 <sup>th</sup> March, 2023 & 8 <sup>th</sup> March, 2023	Tuesday & Wednesday	Dolyatra & Holi, Shab-e-Barat	02 (two)
10	19 <sup>th</sup> March, 2023	Sunday	Sri Harichand Thakur Birthday	X
11	4 <sup>th</sup> April, 2023	Tuesday	Mahavir Jayanti	01 (One)
12	7 <sup>th</sup> April, 2023	Friday	Good-Friday	01 (One)
13	8 <sup>th</sup> April, 2023	Saturday	Easter Saturday	01 (One)
14	14 <sup>th</sup> April, 2023 & 15 <sup>th</sup> April, 2023	Friday & Saturday	Birthday of Dr. B.R. Ambedkar & Bengali New Year's Day	02 (two)
15	21 <sup>st</sup> April, 2023 & 22 <sup>nd</sup> April, 2023	Friday & Saturday	Eid-Ul-Fitr	02 (two)
16	1 <sup>st</sup> May, 2023	Monday	May Day	01 (One)
17	5 <sup>th</sup> May, 2023	Friday	Buddha Purnima & Birthday of Pandit Raghunath Murmu	01 (One)
18	9 <sup>th</sup> May, 2023	Tuesday	Birthday of Rabindranath Tagore	01 (One)
19	20 <sup>th</sup> June, 2023	Tuesday	Ratha Yatra	01 (One)
20	29 <sup>th</sup> June, 2023 & 30 <sup>th</sup> June, 2023	Thursday & Friday	Id-ud-Zoha (Bakrid) & Hul Diwas	02 (two)
22	29 <sup>th</sup> July, 2023	Saturday	Muharram	01 (One)
23	15 <sup>th</sup> August, 2023	Tuesday	Independence Day	01 (One)
24	30 <sup>th</sup> August, 2023	Wednesday	Rakhi Bandhan	01 (One)
25	6 <sup>th</sup> September, 2023	Wednesday	Janmastami	01 (One)
26	28 <sup>th</sup> September, 2023	Thursday	Fateha-Dwaz-Daham	01 (One)
27	2 <sup>nd</sup> October, 2023	Monday	Birthday of Gandhiji	01 (One)
28	14 <sup>th</sup> October, 2023	Saturday	Mahalaya	01 (One)
29	18 <sup>th</sup> October, 2023 To 16 <sup>th</sup> November, 2023	Wednesday To Thursday	Durgapuja, Laxmi Puja, Kalipuja, Bhatri Dwitiya & Birthday of Birsha Munda	26 (Twenty-Six) Excluding Sunday
31	19 <sup>th</sup> November, 2023 To 20 <sup>th</sup> November, 2023	Sunday To Monday	Chhat puja	01 (One) Excluding Sunday
32	27 <sup>th</sup> November, 2023	Monday	Birthday of Guru Nanak	01 (One)
33	25 <sup>th</sup> December, 2023	Monday	Christmas Day	01 (One)
				<b>57 Days</b>
Principal's Discretion				<b>5 Days</b>
<b>Total</b>				<b>62 Days</b>

### Sectional Holidays in 2023

1. Karam Puja ---- (To be notified later on)



## Photo Gallery

















